

**Academic Council Approval for New courses introduced in 2022-2023****Minutes of the 14th Academic Council Meeting****I – Matters for Ratification**

AC: 14.01	To consider confirmation of the minutes of the 13 th Academic Council Meeting held on 24.05.2022. (Annexure – I)
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Resolution: The minutes of the 13th Academic Council Meeting stands confirmed.

AC: 14.02	To consider action taken report of the 13 th Academic Council Meeting. (Annexure-II)
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Resolution: Approved.

It is recommended to introduce value added courses in all the departments. The chairman of the Board of Studies can approve the Syllabus and start the courses in this academic year itself.

AC: 14.03	Introduction of Naan Mudhalvan Courses as per Government Orders(Annexure-III)
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Explanation:

- The Naan Mudhalvan Course “Language Proficiency for Employability” is introduced in Semester II for the I year students with 2 hours and 2 credits in Batch 2022 curriculum (reducing part II English hours from 6 to 4 and given extra credits) under Part IV.
- The Naan Mudhalvan Course “Digital Skills for Employability” is introduced in Semester IV with 2 hours and 2 credits under Part IV as follows:
 - For Batch 2021 reducing 1 hour and 1 credit from 2 Core Courses.
 - For Batch 2022 replacing the Skill Enhancement Course of 2 hours and 2 credits.
- The following Naan Mudhalvan Courses are introduced in Semester VI for the Batch 2020 with 2 hours and 2 credits under Part III reducing 1 hour and 1 credit from 2 MBE Courses for the following programmes as below:

Programmes	Naan Mudalvan Course
B.Sc. Botany	Medical Coding for Employability
B.Com. Commerce & B.A. Economics	Digital Banking, Logistics and Audit Essentials for Employability
B.Sc. Computer Science	Emerging Technology for Workplace
B.Sc. Maths	Data Analytics with Advanced Tools
B.Sc. Physics	Advanced Platform Technology

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4. The Naan Mudhalvan Course '**Employability Readiness**' in Semester VI for the Batch 2020 with 2 hours and 2 credits under Part IV by reducing 1 hour and 1 credit from MBE Courses for the following Programmes.

B.Sc. Chemistry
B.A. English
B.Sc. Geography
B.A. History
B.A. Tamil
B.Sc. Zoology

Resolution: Ratified.

II – Matters for Approval

AC: 14.04	To approve the Course structure and syllabi for the first and Second Semesters of the various programmes framed with inclusion of 75% of the TANSCHÉ model syllabus. (Annexure-VI)
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Explanation:

Changes made in the TANSCHÉ syllabus in common: For Science departments which do not have Practical for Core courses and/or Elective courses, it has been included by reducing the hours and credit from other courses in the same semester. For all PG programmes, a Skill Enhancement course has been included in the first semester. Other than these, discipline specific changes have also been made not exceeding a deviation of 25% from the model syllabus prescribed by TANSCHÉ.

Resolution: The Course Structure is approved with the following suggestions:

- i. Curriculum Development Cell should be constituted at the college level.
- ii. Choices could be given for core courses also.
- iii. Equal credits should be given for core courses.
- iv. Course Structure with more than 90 credits can be offered and it is enough if the students earn 90 credits to complete the programme.
- v. Moocs/Swayam courses can be introduced from the II Semester as self study and extra credit course in PG Programmes.
- vi. The mandatory courses Value Education, Environmental Science and Gender Studies should be included in the I, II and VI Semesters respectively.
- vii. NMEC courses shall be offered in the III and IV Semesters for UG and II and III Semesters for PG.
- viii. Equal credit distribution for the Core Courses in PG programmes should be given.

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(III) Professionalist:

The resources provided by university can be accessed by colleges through broad band connectivity provided by NMEICT. In future, MOU can be made with university for getting E-resources and have remote access from any computer. The resources utilised can be displayed in the website which can be shown as evidence for NAAC.

(IV) Students representatives:

(i) The proposal of health check was welcomed gratefully.

(ii) Counselling/ Awareness for coaching for subject oriented competitive examination is required.

S.No	Name and Designation Thiru/Tmt/Selvi:	Department	Signature
1	Dr. J. Suganthi	Principal	
2	Dr. W. Jayaseeli	Controller of Examinations & HOD of Commerce	
3	Mrs. C. Thenmozhi	Deputy Controller of Examinations	
4	Dr. S. Ahila	Department of Tamil	
5	Dr. G. Rajeswari	Department of English	
7	Dr. J.V. SanthaJayakumari	Department of History	
8	Mrs. S. RajaRajeswari	Department of Economics	
9	Dr. S. Rajkumari	Department of Mathematics	
10	Dr. R. Radha	Department of Physics	

**Academic Council Approval for New courses introduced in 2021-2022**

However the Chief Controller of examination has the ultimate authority to sanction permission to students in special cases to write examinations.

CIA Components:

At Present		Proposed	
CIA (2 tests)	- 15 marks	Test (2 tests)	- 10 marks
Assignment/Seminar/Quiz	- 5 marks	Assignment/Seminar/Quiz	- 5 marks
Creativity/Innovative learning-	5 marks	Creativity/Innovative learning	- 5 marks
		Attendance Score	- 5 marks
TOTAL	- 25 marks	TOTAL	- 25 marks

Resolution: The agenda is ratified with the change to be made in the component 'Innovative learning' to "Practicum" from the academic year 2021-22.

AC: 12.09	-	To provide copy of evaluated answer scripts to students to ensure transparency on request according to university fees structure. (Format in Annexure)
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Resolution: Approved

AC: 12.10		To provide transcripts in students on request to facilitate migration to different universities.
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Resolution: Approved

AC: 12.11		To approve the common course structure revised based on the UGC regulations for learning outcome based curriculum (LOCF)
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Discussion: **For UG Programmes**

- Section A in the Question paper pattern (10 X 2 = 20 marks) for all question papers is changed to (20 X 1 = 20) objective type questions: MCQ – 5; Fill up the blanks – 5; True or False – 5; Match the following – 5

- The carry over practical courses with 6 credits and 3 hours for each semester for science programmes are changed to 2 practical courses with 3 credits for core practical courses and 2 credits for allied practical courses.

- The existing self study course, Mathematical Aptitude for Recruitment Board Examination in the final semester is shifted to third semester and another self study course, Social Studies for Competitive Examination is introduced in the fourth semester for UG programmes.



AC:12.12	To approve the minutes, course structure and syllabus of all disciplines <ul style="list-style-type: none"> • Presentation by All HODs
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Resolution: Approved

AC:12.13	To approve the regulations for Value added course. (List of Value added courses in annexure - IX) <ul style="list-style-type: none"> • Presentation by IQAC coordinator
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Resolution: Approved

AC:12.14	To approve the consultancy policy framed for the College. <ul style="list-style-type: none"> • Presentation by IQAC coordinator
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Resolution: Approved

III – Matters for Discussion

AC:12.15	Report of the Office of the Controller of Examinations (2019-2020) <ul style="list-style-type: none"> • Presentation by COE
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AC:12.16	Report of college activities <ul style="list-style-type: none"> • Details of Programmes • Students Strength 2019-2020 • Results for April -2019 • IQAC Report • Admission process • Scholarship Details • Report of Hostel • Library Facility • Physical Education Report
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AC:12.17	Acknowledgement received for the proposal sent to UGC for Autonomous Extension and Communication with list of expert committee members for on the spot inspection of the College has been received on 04.03.2020.
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AC:12.18	The Proposal for Triennial General Inspection has been submitted to University on 23.02.2020.
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AC:12.19	Permanent Affiliation Granted for various programmes.
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AC:12.20	Academic Audit conducted for the year 2018-2019 & 2019-2020
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Suggestions made by External Experts:

1. Collaborations can be made with Bharathidasan University's Education Department for 'Practicum' component of the CIA.
2. The title of the Major Based Elective Course "Health Chemistry" of the B.Sc, Chemistry programme is to be changed according to the contents.
3. In skill enhancement course for M.Sc., Zoology programme titled "English Grammar for communication and scientific writing, an introduction to Latex can be included.
4. "Script writing for press media" can be introduced as a course instead of "Journalism and Mass Communication" for the M.A. English programme.
5. A Major Based Elective Course titled "Automata Theory" is suggested to be offered as "Automata Theory and Compiler construction".
6. It has been suggested to introduce "Space mechanics for mathematics PG programme in the next board of studies meeting.
7. Introduction to LATEX could be included in M.Sc., Zoology curriculum as one unit in the skill enhancement course titled " English Grammar for Scientific writing"
8. The Extra Disciplinary course – "Mass Communication" could be replaced with "Technical writing for products and services" in the curriculum of M.A. English programme. A Skill enhancement course on "Script writing for mass media" could be introduced instead of "Journalism"
9. For PG History graduates "Skills in writing and speaking" could be introduced as one of the skill enhancement course.

S.No	Name	Designation	Signature
1	Dr. D. Rosi Principal, Government College for Women(A), Kumbakonam	Chairperson	
2	Dr. J.A.Arul Chellakumar Professor and Director Council for College & Curriculum Development Bharathidasan University Tiruchirappalli	Ex-Officio	



Academic Council Approval for New courses introduced in 2018-2019

Minutes of the 11th Academic Council Meeting

30.03.2019

AC:11.01 To consider confirmation of the minutes of the 10th Academic Council Meeting held on 20.01.2018.

Resolution: The minutes of the 10th Academic Council Meeting stand confirmed.

AC:11.02 To consider Action Taken Report of the 10th Academic Council Meeting.

Resolution: The Council perused and accepted the Action Taken Report. The Skill Based Course Food and Nutrition introduced for Zoology UG programme may be introduced for all programmes.

AC:11.03 To ratify the syllabus for M.Phil., Computer Science.

Discussion: As per the directions of the Government (G.O. No. 10648/G1/2017-1, Higher Education, dt. 20.06.2017) the M.Phil Computer Science programme has been started in the academic year 2018-2019. The syllabus framed and approved in the Board of Studies meeting conducted on 30.07.2018 was implemented for the batch of students admitted from 2018-2019 onwards. Hence the ratification of the syllabus is sought.

Resolution: The syllabus is ratified.

AC:11.04 To ratify the syllabus for B.Sc., Botany.

Discussion: As per the directions of the Government (G.O. No.10785/G1/2018-1, Higher Education dt.05.06.2018) the B.Sc. Botany programme has been started in the academic year 2018-2019. The syllabus framed and approved in the Board of Studies meeting conducted on 19.09.2018 was implemented for the batch of students admitted from 2018-2019 onwards. Hence the ratification of the above is sought.

Resolution: The syllabus is ratified.



AC: 11.05 -	To approve the course structure, evaluation pattern and question paper pattern for M.Phil programmes.
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Discussion: The following question paper pattern is suggested for all M.Phil programmes from 2019-2020 onwards.

Resolution: The present distribution of marks between internal and external valuation be retained as 25: 75. The question paper pattern is approved to 5 questions of 15 marks each. The components of CIA may vary among different programmes and courses according to its applicability.

AC: 11.06 -	To approve the syllabus for M.Phil., Zoology Physics, Tamil. • Presentation by respective HODs
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Discussion: As per the directions of the Government (G.O. No. G.O. No.10785/G1/2018-1, Higher Education dt.05.06.2018) the M.Phil Physics, Tamil and Zoology programmes are to be started in the academic year 2019-2020. The syllabi framed and approved in the Board of Studies meeting conducted on 22.03.2018, 25.03.2018 and 12.03.2018 respectively are to be implemented for the batch of students admitted from 2019-2020 onwards. Hence the approval for the above is sought.

Resolution: The syllabi for the above programmes are approved. The title of Course II – Recent advances in Zoology be changed to 'Emerging trends in Zoology'.

The topic 'Innaya Tamil Araichi' may be included as a Unit in Course I – Research Methodology in M.Phil Tamil Programme.

AC: 11.07 -	Introducing internship for 30 hours with 2 extra credits as non CGPA course in PG programmes.
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Resolution: The internship is approved.

AC: 11.08 -	To approve the introduction of Self Study Course (Non CGPA Course) for PG and UG in the odd semester of the final year with 2 credits instead of even semester
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Discussion: (i) As per the minutes recorded in 8th and 9th academic council meeting, it has been resolved to introduce a common self study paper entitled "Mathematics aptitude for Recruitment Board Examinations" to be implemented for the

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11.14 -	Proposals are sent for starting new programmes-M.Phil., Commerce, Ph.D., in Physics and certificate course on Journalism and Mass communication by the department of History.
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Resolution: The proposals are approved.

Recommendations:

EXTERNAL EXPERTS:

Temple Tourism can be included as Skill Based /Value Added Course for students of History

A value added course on Civil Services may be included for the programmes in History Economics and Geography.

Botany department may include heritage oriented activities.

Visualising the contents may be included as teaching methodology.

SWAYAM mentor has to be assigned for starting online courses.

Fine arts may be included as value added course and could be conducted with linkage of Government Fine Arts College, Kumbakonam.

Skill Development Courses offered by NABARD may be introduced through Entrepreneurship Development Cell.

STUDENT REPRESENTATIVES:

Training in Quantitative Aptitude

EDC training through DIC.

Establishment of on-line registration centre in the college for competitive examinations.

Chairperson:

Dr. P. Cynthia Selvi (Principal)

Controller of Examinations:

Dr.S.VenkataLakshmi

Assistant Controller of Examinations:

Dr.W.Jayaseeli

Signature

- Dr. P. Cynthia Selvi
28/03/19

- Dr. S. Venkata Lakshmi
28/03/19

- Dr. W. Jayaseeli
28/03/19



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Minutes of the Academic Council held on 20/01/18

The tenth Academic Council meeting of Government College For Women (Autonomous) Kumbakonam was held on 20/01/18 at 11.A.M. in the Seminar Hall of the College.

University Nominees Dr. N. Vasanthi Professor, Department of Bio-Chemistry, Bharathidasan University, Trichirappalli, Dr. N. Maminkalai, Professor/Director, Department of Women's Studies, Bharathidasan University, Trichirappalli, Dr. G. Ramesh Associate Professor of Mathematics, Government Arts College (Autonomous) Kumbakonam, Industrialist, Mr. N. Sivasarman Managing Director, Raman & Raman Motor, Dr. S. Ravi ENT Surgeon, Miss R. Sangeetha Advocate, Dr (Mrs) P. Hemalatha Principal-in-charge, Head of all the Departments, three senior staff members, Controller of Examination, Assistant Controller of Examination, Member Secretary and PA Student representative were present.

The meeting started with the invocation. The Chairperson Dr. (Mrs) P. Hemalatha Principal-in-charge welcomed everyone. All the Heads of the Departments presented the changes and introduction of new papers in framing syllabi for UA and PA (except Mathematics and Computer Science Departments). Dr. N. Maminkalai, Professor/Director, Department of Women's Studies, Bharathidasan University suggested to motivate the students to undergo Skill Based Training Programme (Sanitary Napkins) conducted in the Bharathidasan University. She also expressed her view that the title of the paper Womens Studies can be replaced by Gender Studies in the syllabus of Economics.

Dr. N. Vasanthi Professor, Department of Bio Chemistry, Bharathidasan University and Dr. S. Ravi ENT Surgeon, questioned the allocation of marks for theory papers in C.I.A and Model Examination (5 & 10 marks). The Academic Council decided to have equal proportion

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Members Present

Chair person : Dr. (Mrs) P. Hemalatha P. Hemalatha
Educationalist : Dr. G. Ramesh R. Ramesh
Lawyer : Miss R. Sangeetha R. Sangeetha
Medicine : Dr. S. Ravi S. Ravi
Industrialist : Mr. N. Sivaraman N. Sivaraman
University Nominees:
1. Dr. N. Vasanthi V. Vasanthi
2. Dr. N. Manimekalai N. Manimekalai

Heads of the Department

Tamil : J. J. J. J. 20/11/18
English : M. Delaram M. Delaram 20/11/18
History : S. D. S. D. 20/11/18
Economics : V. Nandhi V. Nandhi 20/11/18
Commerce : P. Hemalatha P. Hemalatha 20/11/18
Mathematics : Dr. J. J. J. J. 20/11/18
Physics : S. J. S. J. 20/11/18
Chemistry : S. J. S. J. 20/11/18
Zoology : S. J. S. J. 20/11/18
Geography : S. J. S. J. 20/11/18
Computer Science : S. J. S. J. 20/11/18
Library : S. J. S. J. 20/11/18
P.D. in-charge : S. J. S. J. 20/11/18

Senior Staff members

1. Dr. (Mrs) S. Valarmathi (Associate Professor of Tamil) S. Valarmathi 20/11/18
2. Mrs. S. Raja Rajeswari (Assistant Professor of Economics) S. Raja Rajeswari 20/11/18
3. Mrs. S. Sundareswari (Assistant Professor of Computer Science) S. Sundareswari 20/11/18

Controller office :

1. Dr. (Mrs) S. Ahila S. Ahila 20/11/18
2. Dr. (Mrs) F. Kurus Malai Selvi F. Kurus Malai Selvi 20/11/18

Member Secretary

Mrs C. Thenmozhi C. Thenmozhi 20/11/18

Student Representative

U. Kiruba III (III year B.com Shift-I) U. Kiruba